

# INTER-OFFICE MEMORANDUM

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## Office of Accounts and Control

**TO:** Chief Financial Officers  
State Departments and Agencies **DATE:** March 18, 2003

**FROM:** Lawrence C. Franklin, Jr., State Controller

**SUBJECT: CASH ARB REQUESTS**

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This memorandum is a reminder to all agencies that effective April 1<sup>st</sup> our office will begin to control all federal and restricted accounts for the lesser of cash or program. This will be calculated by the following formula:

CASH = TOTAL RECEIPTS + BALANCE FORWARD (399101 NATURAL) + CASH ARB (399102 NATURAL).

PROGRAM = TOTAL BUDGET + PROGRAM ARB (695100 NAUTRAL).

The lesser of these two will be used to calculate the available balance for making payments in the system. We realize that in some cases cash ARBs will be needed to handle any lag in drawing down money. In the Controllers CFO memo 3-40 we indicated that agencies would have until March 1<sup>st</sup> to submit requests for cash ARBs in both federal and restricted accounts. If you have not already done so, you should contact your budget analyst with any cash ARB requests ASAP in order to give them time to process the request prior to April 1<sup>st</sup>. The Budget Offices web site, as well as ours has the ARB form needed to make your requests.

If you have any questions please contact Wayne Hannon at 222-6404 or email at [wayneh@gw.doa.state.ri.us](mailto:wayneh@gw.doa.state.ri.us).

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CFO:03-48